

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
September 1, 2021

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:06 PM on Wednesday, September 1, 2021 via Zoom. Quorum was not established at start of meeting.

Committee Member Present

Deaka McClain, Client
David Oster, Client
Johnanthony Alaimo, Office of Client Rights Advocacy Representative
Linda Chan-Rapp, Parent

Committee Members Absent

Rosalinda Garcia, Parent
Patricia Jordan, Client
Julianna Martinez, Parent
Sunghee Park, Parent (BBT)
Miriam Kang, Parent

HRC Staff Present

Patrick Rupee- Executive Director
Antoinette Perez – Director of Children’s Services
Judy Taimi- Director of Adult Services
LaWanna Blair– Director of Early Childhood Services
Josephina Cunningham – Client Services Manager
Donna Magana- Client Services Manager
Ashley Brown- Intake Manager
Liz Cohen-Zeboulon – Client Services Manager
Bjoern Peterson – Client Services Manager
Katy Granados- Client Services Manager
Jessica Eich- Client Services Manager
Jessica Guzman-Client Services Manager

HRC Staff Absent

N.A.

SCDD Staff Absent

Brianna Reynoso

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal

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Visitors

Lucy Paz	Jamie Van Dusen	Erin Hardimon	Paul Quiroz	Jordan Feinstock
Whitney Williams	Reiko Sakuma Umeda	Jeanne Wu	Sue Gavin	Melissa Jones
Sheila Jones	Ken Currie			

Welcome

Introductions of committee members and guests – Via Chat on Zoom

Approval of Minutes:

Quorum was not established; 4 committee members present during the zoom meeting. August 4, 2021 minutes posted and available for viewing on HRC website. No changes noted. Since quorum was not established, minutes were not approved. August minutes need to be approved during the next meeting.

Harbor Regional Center Monthly Update – Katy Granados – Client Services Manager and Antoinette Perez, Director Children’s Services:

- Current number of SDP participants **95**
- # of Participants with completed PCP’s **23**
- # of Participants with approved Budgets **27**
- # of Participants with completed Spending Plans **27**
- # of Participants who have gone live with SDP **27**, as of 9/1/2021 (14 from the Children Department and 13 from the Adult Department)

- Orientations: HRC decided to uphold the original June 7th date and started orientations in May of 2021.
 - 269 families have completed our SDP orientation (163 are from Children and Early Childhood Departments and 106 from the Adult Department).
 - 6 families are registered for September.
- Fair Hearings and Outcomes: HRC is pending the decision on one fair hearing, which was around the establishment of unmet needs.
- Resource Development: We continue to analyze SDP modules developed by Lanterman Regional Center and we are preparing to post these modules online.
- HRC roll-out update
 - Implementation Funds FY 20/21
 - Skills4care program has received 8 referrals of which only one was Spanish speaking. Skills4care has identified the primary area of concern, which has been around the FMS role. It was agreed Skills 4 care will gather a log and share at the next meeting.
 - Sharing resources is vital for the implementation of SDP. Antoinette shared we have received a sample booklet from DDS titled, “Welcome to the Self Determination Program” and we are in the process of reviewing the material.

Statewide Updates:

- Statewide Committee- Deaka McClain and Linda Chan Rapp
 - Inquired about new statewide SDP advisory committee. Linda agreed to share contact information to Deaka for future update reporting.
 - FMS contact list has been updated on the DDS website

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Partner updates:

Office of Clients and Rights Advocacy – Johnanthony Alaimo

- Special Education Summit September 13 to 17th; available in English and Spanish. Johnanthony provided the web link for reference.

State Council – No representative at this meeting.

- During the last meeting, it was agreed Rosalinda would contact the two state council members assigned to SDAC to determine if they will remain on their role or not. Unfortunately, since Rosalinda was not present she was not able to provide an update during this meeting.
- If continue to be no show and/or no response, SDAC need to go to state council (hopefully with recommendations) for replacement to be voted in.

Action items:

- **2021-2022 implementation Funds RFP update**
 - Linda led the group by reviewing the “Request for Proposal SDP” developed by Linda Chan Rapp, David Oster, Miriam Kang and Deaka McClain
 - Antoinette, asked how the group came up with the rate of reimbursement amount. Linda shared it was determined by comparable coaching programs established by other Regional Centers. At this time there is not proposal due date.
 - Once SDAC agrees to the draft then, the RFP for SDP would be reviewed by the HRC Department of Community Services and finalized by the HRC CFO. The receiving of applicants for this proposal would go through the HRC Department of Community Services for the vetting process of service providers.
 - It was agreed, our Department of Community Services will provide clarity on the vetting process and incorporate the SDAC members that developed that RFP for SDP. Antoinette, agreed to connect with the HRC Department of Community to clarify a timeframe for this review and provide a due date by this Friday.
 - David Oster asked if he can attend the interview process for service providers. Patrick agreed to clarify if SDAC members can attend the vetting process for implementation of this new service provider.
 - Quorum was not met since Johnanthony Alaimo left early. Therefore, SDAC members recommended the RFP SDP draft be shared with all SDAC members for their approval to send to the HRC Department of Community Services. Linda agreed to send this draft to all SDAC members.

Public Comments:

- Erin Hardimon, shared concerns with State Council members not attending. Antoinette, reminded the group that Rosalinda the chair of this committee agreed to address this concern and will be following up next meeting. Linda reminded the team that State Council has identified an alternate but they have also not attended.
- David Oster shared he has identified an Independent Facilitator, Fernando Luis Gomez. He would like Fernando present at the next SDAC. Antoinette clarified the purpose of his presentation and it was agreed he can present on PCPs vs IPPs.
- A meet and greet will be developed for a representative from Skills4Care to be present on this platform.

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Next meeting: October 6, 2021 via Zoom 6PM-8PM

Adjournment, Conclusion

Meeting was adjourned at 7:23 PM.

Minutes submitted by Jessica Guzman