



**MINUTES OF THE MARCH 19, 2013 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.**

**BOARD PRESENT:**

Mr. George Bird, Past President  
Mr. Jeffrey Brower, Board Member  
Mr. Joe Czarske, Vice President  
Mr. Wesley Dale, Board Member  
Ms. Kristine Engels, Board Member  
Dr. James Flores, Board Member  
Mr. David Gauthier, Secretary  
Ms. Karen Kinnebrew, Board Member  
Dr. Roberta Rendon-Christensen, Board Member  
Mr. Mariano Sanz, Board Member  
Ms. Wendy Sorel, Treasurer

**STAFF PRESENT:**

Ms. Patricia Del Monico, Executive Director  
Ms. Claudia DeMarco, Associate Director  
Ms. Judy Wada, Chief Financial Officer  
Ms. Nancy Spiegel, Director, Information & Development  
Ms. Colleen Mock, Director, Community Services  
Ms. Mary Hernandez, Director, Adolescent & Adult Services  
Mr. Jahn Rokicki, Director, Children's Services  
Ms. Cheryl Perez, Executive Assistant

**BOARD ABSENT:**

Mr. Robert Bethel, Board Member  
Mr. Fu-Tien Chiou, Board Member  
Mr. Bob Irlen, Board Advisor  
Ms. Patricia Jordan, Board Member  
Mr. Doug Erber, Board Member  
Mr. John Rea, President

**GUESTS:**

Ms. Marlene Hernandez, HRC Counselor  
Ms. Charlie Grato, HRC Counselor  
Ms. Jasmin Garibay, HRC Receptionist  
Ms. Jessica Gardner, HRC Counselor  
Ms. Michelle Mancera, HRC Counselor  
Ms. Monica Beebe, HRC Counselor  
Ms. Lisa Donald, HRC Counselor  
Ms. Diana Sandoval, HRC Counselor  
Ms. Shiquita Alexander, HRC Counselor  
Ms. Veronica Mills, HRC Counselor  
Ms. Guadalupe Andrade, HRC Counselor

**CALL TO ORDER**

The Board Meeting was called to order at 8:16 a.m. by Mr. Czarske.

**PRESIDENT'S REPORT**

- a. Mr. Czarske led in the Pledge of Allegiance.
- b. Mr. Czarske welcomed Board members, guest and staff.
- c. Mr. Czarske asked for members and guests to introduce themselves.
- d. Mr. Czarske asked everyone to join him in congratulating Mr. George Bird for being selected by the South Bay Bar Association for Lawyer of the Year.

- e. Mr. Czarske announced that he attended the Grass Roots Day along with Mr. Wesley Dale, Ms. Nancy Spiegel and Ms. Rhiannon Acree.
- f. Mr. Czarske reminded the Board that the next Board Meeting is scheduled for April 16, 2013 in the evening.

**APPROVAL OF THE MINUTES OF THE JANUARY 15, 2013 BOARD MEETING. Mr. Gauthier moved to accept the JANUARY 15, 2013 minutes of the Board meeting, and Mr. Sanz seconded the motion, which was unanimously approved by the Board.**

### **TREASURER'S REPORT**

Ms. Sorel reviewed the following financial statements: Harbor Regional Center Monthly Financial Report Fiscal Year 2012-13, for January 2013 and December 2012; Harbor Regional Center Functional Expenditures, for January 2013 and December 2012; Harbor Regional Center Line Item Report, dated January 2013 and the Harbor Help Fund Statement of Income and Expense, dated October 1<sup>st</sup> to December 31, 2012.

**Mr. Bird moved to approve the Treasurer's Report for Harbor Regional Center and Mr. Sanz seconded the motion, which was unanimously approved by the Board.**

### **EXECUTIVE REPORT**

#### **1. 2011-2012 BUDGET:**

Ms. Del Monico updated the Board on the 2011-2012 budget and announced that on February 22, 2013 the Department of Developmental Services released the C-9 amendment to last year's contract. Ms. Del Monico reported that this will provide sufficient funds for HRC to cover 2011-2012 expenditures.

#### **2. 2012-2013 BUDGET:**

Ms. Del Monico called the Boards attention to the February SOAR which was included in their board packet prior to the meeting and briefly reviewed the details of the expenditures. Ms. Del Monico advised that she will be attending the upcoming ARCA meeting on March 22, 2013 along with Mr. Czarske and Mr. Dale. Ms. Del Monico will report on Statewide, ARCA's responses and DDS reports at the next board meeting.

#### **3. PROPOSED BUDGET FOR FY 2013-2014:**

Ms. Del Monico advised the Board that ARCA has taken positions on the Governor's Budget and there will be no reductions in the next fiscal year. Ms. Del Monico referred the board to the ARCA Position Statement which was included in their packet for further details.

#### **4. BUDGET TRAILER BILLS:**

Ms. Del Monico reviewed the following Budget Trailer Bill language drafts with the board; the Insurance Co-Payment proposal, the Annual Family Program Fee proposal and the Judicial Commitment proposal. Discussion followed.

**5. OTHER BILLS:**

Ms. Del Monico advised the Board that various legislators have introduced bills proposed by members of Senator Steinberg's Autism Taskforce. Ms. Del Monico reviewed the details of the bills and asked that the Board review the summaries at their convenience.

**6. RAYMOND C. et.al. v. SUP. CT.:**

Ms. Del Monico briefly reviewed the situation regarding Raymond C. and another HRC client residing at Fairview; Karaholis. Ms. Del Monico referred the Board to the HRC response to petition, the ARCA Amicus Brief and the petition for Writ of Mandate, which was included in their packet for further details. Ms. Del Monico will keep the Board informed.

**7. SONOMA STATE DEVELOPMENTAL CENTER - UPDATE:**

Ms. Del Monico referred the Board to the SDC bills for detailed information, which was included in the Board packet prior to the meeting. Ms. Del Monico will continue to monitor the situation and keep the Board informed in this matter.

**8. THE WAY FORWARD:**

Ms. Del Monico advised the Board that a meeting is scheduled to be held this evening and referred the board to the most current summary of the Way Forward activities which was included in their packet.

**9. PRESENTATION**

Ms. Claudia DeMarco, Associate Director gave a brief presentation about California's Quality Assessment Project using National Core Indicators (a client/family survey instrument).

**Ms. Engels moved to approve the Executive Report. Ms. Kinnebrew seconded the motion, which was unanimously approved by the Board.**

**COMMITTEE REPORTS**

**a) AUDIT**

Ms. Kinnebrew reported that the committee met to review the 990 and a draft will be presented for the board to review at the next board meeting.

**b) BOARD DEVELOPMENT**

Ms. Del Monico reported that a slate of officers will be included in the next board packet for review. Ms. Del Monico reminded the board that the June Retreat is scheduled for June 1, 2013 and the topic of discussion will be Post-Secondary Services.

**c) CLIENT ADVISORY**

Mr. Dale advised the Board that he attended the CAC meeting in Sacramento the topic of discussion was transportation. Ms. Dale reported that he will be attending the next CAC meeting later this week, the topic of discussion will be Employment within the community and he will report at the next board meeting.

d) **CLIENT SERVICES**

Ms. DeMarco briefly reviewed with the board the board the committee minutes which were included in their board packet prior to the meeting and advised the board that the next meeting is scheduled for March, 26, 2013.

e) **COMMUNITY & FINANCIAL DEV**

Ms. Spiegel reported that \$18,000 was raised for the Holidays Are For Sharing Adopt A Family program. Ms. Spiegel informed the Board that the committee is currently working on proposals for the upcoming holidays.

f) **SERVICE PROVIDER ADVISORY**

Ms. Engels reported that a meeting was scheduled to take place immediately after the Board meeting. Ms. Engels will report further at the next board meeting.

g) **BOARD PLANNING**

Ms. Sorel reviewed the details of the committee minutes that were provided to the board prior to the meeting. Ms. Sorel called the board's attention to the performance plan and advised the board that the HRC survey has been sent out to our families and will report further at the next meeting.

h) **RETIREMENT**

Ms. Wada reviewed the Retirement Plan Performance report dated December 31, 2012.

i) **ARCA**

Mr. Czarske informed the Board that he attended his first ARCA meeting and shared his experience. Mr. Czarske advised that the next meeting is scheduled later this week and will report at the next board meeting.

j) **HOPE (Home Ownership for Personal Empowerment)**


In Mr. Irlen's absence, Ms. Del Monico reported that the Del Amo Rotary Club hosted a fundraising event at the Hermosa Comedy & Magic Club in Hermosa Beach over the weekend and all proceeds were donated to HOPE.

**Mr. Sanz moved to accept the committee reports and Drs. Rendon-Christensen seconded the motion which was unanimously approved by the Board.**

**PUBLIC INPUT**

None

The meeting adjourned at 10:16 a.m.

Submitted by:   
Mr. G. David Gauthier, Secretary  
Harbor Developmental Disabilities  
Foundation, Inc. Board of Trustees