



MINUTES OF THE MAY 20, 2014 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Joe Czarske, ARCA Representative
Mr. David Gauthier, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Patricia Jordan, Board Member
Ms. Karen Kinnebrew, President
Mr. Marvin Malito, Board Member
Mr. Mariano Sanz, Vice President
Mr. John Rea, Past President
Ms. Wendy Sorel, Treasurer

BOARD ABSENT:

Mr. George Bird, Board Member
Mr. Fu-Tien Chiou, Secretary
Mr. Wesley Dale, Board Member
Ms. Kristine Engels, Board Member
Mr. Douglas Erber, Board Member
Mr. James Flores, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Claudia DeMarco, Associate Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director, Info. & Dev.
Ms. Mary Hernandez, Director, Adolescent & Adult Services
Mr. Jahn Rokicki, Director, Children's Services
Ms. Cheryl Perez, Executive Assistant

GUESTS:

Mr. Mead Duley, Client
Ms. Missy Boscl, Parent
Ms. Maria Gonzalez, Parent
Ms. Carolina Carcano, Parent
Mr. Tiburcio Maldonado, Community
Ms. Rocio Maldonado, Parent
Mr. Ron Long, Community
Mr. Andrew Pitman, Community

CALL TO ORDER

Ms. Kinnebrew called the Board Meeting to order at 6:40 p.m.

PRESIDENT'S REPORT

- Ms. Kinnebrew welcomed Board members, guests and staff and led in the Pledge of Allegiance.
- Ms. Kinnebrew asked the Board members and guests introduce themselves.
- Ms. Kinnebrew informed the Board that the Executive Committee met on May 6, 2014 to prepare the agenda for tonight's meeting.
- Ms. Kinnebrew thanked all Board members who volunteered and attended our Family & Friends Festival here at HRC on Saturday, May 10, 2014, with a special thanks to the Community & Financial Development Committee and Nancy Spiegel for all of their efforts in organizing and implementing the event.

- Ms. Kinnebrew reminded the Board to mark their calendars for the HRC anniversary celebration brunch on Tuesday, June 3rd which will be held at the Long Beach Museum of Art and noted that this event is an important opportunity for HRC to honor our partners in service.
- Ms. Kinnebrew reminded the Board that there will be no regular business meeting in June. Instead, the Board will meet on Saturday, June 7th for the annual spring Board Retreat.
- Ms. Kinnebrew advised the Board that they had been provided with a list of Trustees who are eligible for election to serve an additional term and asked that they **complete this ballot and return it to the Recording Secretary at the end of tonight's meeting.**
- Ms. Kinnebrew informed that the Board had also been provided with an Official Ballot for the Election of Officers for the Fiscal Year 2013/2014 and asked that they **complete this ballot and return it to the Recording Secretary at the end of tonight's meeting.**
- Ms. Kinnebrew advised the Board that they had been provided with a RSVP request for the June Board Retreat/Dinner and asked that they **complete and turn into the Recording Secretary at the end of tonight's meeting.**
- Ms. Kinnebrew reported that the Executive Committee is recommending a new meeting schedule which would provide time for extended Board discussion on timely or important issues. Ms. Kinnebrew called the Boards attention to the meeting schedule proposal that was handed out at the meeting for review and approval.

Mr. Sanz moved to approve and implement the new Hddf Board Meeting Schedule and Ms. Sorel seconded the motion, which was unanimously approved by the Board.

APPROVAL OF THE MINUTES OF THE APRIL 15, 2014 BOARD MEETING. Mr. Rea moved to accept the APRIL 15, 2014 minutes of the Board meeting, and Mr. Czarske seconded the motion, which was approved by the Board.

TREASURER'S REPORT

Ms. Sorel reviewed the following financial statements: The Harbor Regional Center Monthly Financial Report for Fiscal Year 2013-14, dated March 2014; the Harbor Regional Center Functional Expenditures, dated March 2014; the Harbor Regional Center Line Item Report for March 2014 and the Harbor Help Fund, Statement of Income and Expense for January 1st to March 31, 2014.

Mr. Sanz moved to approve the Treasurer's Report for Harbor Regional Center and Mr. Czarske seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. CURRENT YEAR BUDGET STATUS:

Ms. Del Monico reported that there are no new developments on the statewide budget and referred the board to the Sufficiency of Allocation Report (SOAR), which was included in their packet prior to the meeting for further detailed information.

2. FY 2014-2015 MAY REVISE:

Ms. Del Monico announced that the Governor released the May Revise to his proposed 2014-15 Budget. Ms. Del Monico briefly reviewed the various proposals outlined in the May Revise with the Board. Discussion followed. Ms. Del Monico advised that a copy of the full budget summary and a copy of the DDS Budget Highlights have been included in the board packet for further review.

3. CASELOAD RATIOS:

Ms. Del Monico called the boards attention to the letter from DDS entitled; “caseloads” that was included in the board packet, indicating HRC did not meet statutorily mandated caseload ratio requirements and that DDS has offered technical assistance. Discussion followed.

4. AUTISM INSURANCE BILL:

Ms. Del Monico reviewed with the Board the details regarding the regional center requirements of coinsurance, copayment, and deductibles. Ms. Del Monico reported that the bill was amended on May 7th and is currently before the Assembly Appropriations Committee. Ms. Del Monico will follow its progress and keep the Board informed as to status.

5. HOUSING BILL:

Ms. Del Monico briefly reviewed with the Board the details of the Senate Bill 1178 and advised that it is an ARCA sponsored Bill. Ms. Del Monico reported that the bill was amended on May 5th and re-referred to the Senate Appropriations Committee. Ms. Del Monico will follow its progress and keep the Board informed as to status.

6. AUTISM REPORTS:

Ms. Del Monico called the Board’s attention to the two new Autism reports that have been published entitled; “*Community Report on Autism 2014*, and the report to Congress entitled; “*Activities Related to Autism Spectrum Disorder and Other Developmental Disabilities Under the Combating Autism Act of 2006 and Combating Autism Reauthorization Act of 2011(FY 2010-FY 2012)*”. Discussion followed.

7. THE CASE FOR INCLUSION:

Ms. Del Monico called the Board’s attention to the report entitled; “Case for inclusion” that was included in their board packet prior to the meeting. Ms. Del Monico encouraged the board to read the report which is informative for clients or parents who are thinking about relocating.

8. DROWNING PREVENTION:

Ms. Del Monico informed the Board that May is “*Drowning Prevention*” month. Ms. Del Monico reminded the board that careful vigilance and awareness can prevent tragedy.

9. PRESENTATION:

Ms. Del Monico introduced Ms. Mary Hernandez, Director of Adolescent & Adult Services who gave a brief presentation about HRC Career Exploration services. Ms. Hernandez introduced Mr. Rick Travis, HRC Manager of the Health Services Team who briefly explained the stages of the Career Exploration services and how it benefits our clients. Mr. Travis introduced Mr. Devante Yates, a HRC client who shared with the Board his personal experience while completing the “Career Exploration” program.

Mr. Czarske moved to approve the Executive Report and Ms. Sorel seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

A. BOARD DEVELOPMENT

Ms. Del Monico reminded the Board to complete the two Official Ballots and the Board Retreat RSVP Form provided to them and to turn them in to the recording secretary at the end of the meeting.

B. CLIENT ADVISORY

In Mr. Dale’s absence, Mr. Malito informed the Board that Mr. Dale will no longer serve on the committee and that Mr. Malito has been appointed as Chairperson.

C. CLIENT SERVICES

In Mr. Chiou’s absence, Ms. DeMarco reported that the committee met on April 22, 2014 and the topics of discussion were NCI and the results of the Adult Consumer survey. The next meeting is scheduled for May 27, 2014.

D. COMMUNITY & FINANCIAL DEVELOPMENT

Ms. Spiegel announced that the Family & Friends Festival was a huge success. Ms. Spiegel called the board’s attention to the committee minutes which were included in their packet prior to the meeting for further details regarding the contributions and community sponsors hosted at the event. Ms. Spiegel reported that the Boeing awarded a contribution of \$4000.00 to the Holiday Fund and reminded everyone to support the 40th anniversary celebration of our partners on June 3rd.

E. SERVICE PROVIDER ADVISORY

In Ms. Engel’s absence, Ms. Wada reported that the committee met on April 15, 2014 and the topic of discussion was the Minimum Wage Trailer bill Language and the proposed Trailer Bill Language for Federal Fair labor Standards Act.

F. BOARD PLANNING

Ms. Spiegel announced that the next meeting is scheduled for June 13th at the Long Beach office and will report further at the July board meeting.

G. RETIREMENT

Mr. Czarske reviewed with the Board the following reports; the Harbor Regional Center Retirement Plan Balances report dated March 31, 2014; and the Harbor Regional Center Retirement Plan Performance report dated March 31, 2014.

H. ARCA

Mr. Czarske reported that he and Ms. Del Monico will be attending the meeting on June 19th and 20th.

I. HOPE (Home Ownership for Personal Empowerment)

Mr. Irlen reported that HOPE has successfully hosted various fundraisers at the local restaurants in Torrance and reported that two new homes have been purchased with grants from the city of Norwalk. Mr. Irlen invited the board to support the Seventh Annual Golf & Tennis Classic on Monday, November 3, 2014 at the Rolling Hills Country Club in Rolling Hills.

Ms. Sorel moved to accept the committee reports and Mr. Gauthier seconded the motion which was unanimously approved by the Board.


PUBLIC INPUT

Mr. Long, a guest and family member informed the Board of his concerns regarding his sister, a client of HRC and the current residential facility that she resides in. Mr. Long asked the board to follow up on his concerns and thanked the board for all the hard work and support.

Mr. Mead, a HOPE board member and guest shared with the board that he participated in the Irvine and Whittier Special Olympics tournament and earned a total of nine medals.

The meeting adjourned at 8:09 p.m.

Submitted by: _____



Mr. Fu-Tien Chiou, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees