



## Client Services Committee

April 22, 2014

Members in attendance: Fu Tien Chui and David Gauthier

Staff: Claudia DeMarco and Mary Hernandez

The agenda had been developed at the conclusion of the prior month's meeting to continue the discussion on the National Core Indicators (NCI), with a focus on the Adult Consumer Survey. Staff presented the individual domains and the sub domains that are addressed in this survey version. The NCI domains for Adults include:

- Individual outcomes - with 6 subdomains
- Health, Welfare and Rights - with 5 subdomains
- System Performance - with 2 subdomains

The committee then reviewed the results of the most recent Adult Survey, with a specific focus on a selected list of 12 questions for which HRC scored lower than the State average or where HRC may want to improve the outcome score, even if it was higher than the State average.

In the Health area, the members also examined the average for persons without a developmental disability to determine if the HRC score for persons with a developmental disability was similar. For example, the question:

*"Have had a colorectal screening done in the past year for a person over 50?"*

In the general population, between 57- 61 % of adults over 50 years of age report they have had a colorectal screening. Though the HRC outcome for the same question indicates that for the HRC Adults surveyed (24%) is higher than the State average (17%), it is significantly lower than the general population.

The committee also examined survey questions and outcomes directly related to employment. The committee expressed interest in hearing about strategies and practices HRC has in place to improve the outcomes being measured by the NCI.

Next month, the committee will review statistical information provided by staff regarding clients who are employed, including employers, job titles, and wages. The committee will then begin to develop recommendations for strategies to improve these outcome. The next CSC meeting is scheduled for May 27<sup>th</sup> at 6 PM.

**Harbor Regional Center  
Community and Financial Development Committee  
Family and Friends Festival  
May 10, 2014**

**Attended by: John Rea, Doug Erber, and David Bourassa, and their families.**

The Family & Friends Festival took place Saturday May 10, and was a fun day of community building for HRC. We estimate that 500-600 attended – or more. It is difficult to estimate because new people arrived throughout the four hours. We were happy to see so many families and clients of all ages in attendance, as well as service providers and HRC staff. Popular attractions included the interactive percussion show, storyteller, crafts. jumper, obstacle course, face painter, and Bubblemania.

**Contributions:**

A total of 38 hard-working volunteers contributed their time, including staff, clients, parents, board & committee members, and friends.

The event was made possible by a generous sponsorship from Del Harbor Foundation. The City of Torrance Chamber of Commerce voted to donate the use of their stage, which has a normal rental fee of \$1070. The DonChow Taco Truck waived their service fee, and Ralphs donated \$100. **(Total donations \$6300)**

Games booths were hosted by Pediatric Therapy Network, Friendship Circle, Exceptional Kids Parents Teachers Organization (EKPTO), ICAN, My Social Club, City of Torrance and Friends of Torrance Exceptional Athletes, all of whom also offered information on sports and social recreation opportunities. Torrance Police Department provided information on the Return Home Registry for Torrance residents with disabilities. HRC's Information booth also provided resource information.

Several entertainers and craftspeople donated their time, including Chinese, Folklorico, and Japanese dance performances and the South Bay Coastliner singers. The latter two groups included HRC client members. Community artist Patricia Millette & friends (including committee member David Bourassa) donated their services for a craft booth.

**Next UP: Celebration of Our Partners. Tuesday June 3, 2014, 11am -2pm, Long Beach Museum of Art**

This event is being made possible by generous sponsorships totaling **\$30,600**, from Del Harbor, City National Bank, National Financial Realty, Cambrian Homecare, The Columbus Organization, California Mentor and many of our larger service providers. Responses to invitations are currently being received.

**Grant News:**

The Employees Community Fund of Boeing California awarded a contribution of **\$4000** to the Holiday Fund.

**Harbor Regional Center  
Service Provider Advisory Committee  
Minutes: April 15, 2014**

**Members Present:** Rhiannon Acree, Cambrian Homecare, Mary Grace Lagasca, InJOY Life Resources; Dee Prescott, Easter Seal Southern California; Pam Ryan; Canyon Verde; Donna Koenig, Oxford Healthcare; Angie Rodriguez, Social Vocational Services; Harry Van Loon, ARC-Long Beach; Terri Nishimura, Pediatric Therapy Network; Helen Dolas, Arts and Services for the Disabled

**Guests Present:** Gina Nunes, Pathpoint

**HRC Staff Present:** Colleen Mock, HRC Community Services Director; Judy Wada, HRC Chief Financial Officer; Ashley Ayala, Fiscal Specialist; Jayson Manalo, Account Technician; Barbara del Monico, HRC Resource Center Manager

**Presentation of HRC Resource Center Service Provider Training Materials:**

Ms. Barbara del Monico reviewed service provider client training materials on cooking and managing emotions.

**Minimum Wage Trailer Bill Language**

Ms. Colleen Mock reviewed the Trailer Bill Proposal that commencing July 1, 2014. The rate adjustment shall be specific to payroll costs associated with any increase necessary to adjust employee pay to the new State minimum wage, and not used as a general wage enhancement for employees paid above the minimum wage.

DDS will only be collecting data for those rates set by DDS. They are allowing service providers 60 days after the effective date of the minimum wage increase to submit cost data. The cost data used will be the 4<sup>th</sup> quarter of 2013 (October-December)

DDS is planning to have a web-based form and instructions to the service providers out by the first of May.

The regional centers will collect data from all negotiated rate vendors who request a rate increase. The information to be included in service provider request has not yet been finalized. Regional Centers may negotiate a rate adjustment with providers with of the miscellaneous service codes when the rate adjustment is necessary in order to pay employees no less than a minimum wage and only for the purpose of adjusting payroll costs associated with the minimum wage increase. The rate

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adjustment shall be specific unit of service designation that is affected by the increased minimum wage, shall be specific to payroll cost associated with any increase necessary to adjust employee pay to the new State minimum wage, and not used as a general wage enhancement for employees paid above the minimum wage.

**Proposed Trailer Bill Language for Federal Fair Labor Standards Act**

Effective January 1, 2015 rates for Personal Assistance and Supported Living Services in effective December 31, 2014 shall be increased by 2.25%, subject to funds specifically appropriated for this increase in the Budget Act of 2014 due to federal changes. The increase shall be applied as a percentage, and the percentage shall be the same for all providers.

**Chair Report:**

Ms. Rhiannon Acree, Acting Chair in Kristine Engel's absence, asked Ms. Judy Wada, Harbor Regional Center CFO to discuss the statewide budget situation. Ms. Wada noted there is a \$134-\$148 million deficit in the system statewide. HRC is anticipating a deficit under \$3 million. There will be enough funding to cover HRC expenses through the middle of June/14.

Ms. Acree distributed the Proposal from the Lanterman Coalition that represents sixteen stakeholder organizations that have come together. One of the recommendations is that the service delivery system receive a 5% annual increase in service provider rates and regional center operations budgets as a down payment to ensure system stability while DDS arrives at a cost-based rates/budgeting system.

The new Fiscal Year 2014-15 Uniform Service Provider Holiday Schedule was just published by DDS and distributed at the meeting.

**HRC Update:**

Ms. Judy Wada introduced Ms. Ashley Ayala, the new Fiscal Specialist and Mr. Jayson Manalo, the new Accounting Technician.

Ms. Colleen Mock announced the upcoming HRC Family and Friends 40<sup>th</sup> anniversary event on Saturday, 3/11/14 from 11 am until 3 pm at the Torrance office.

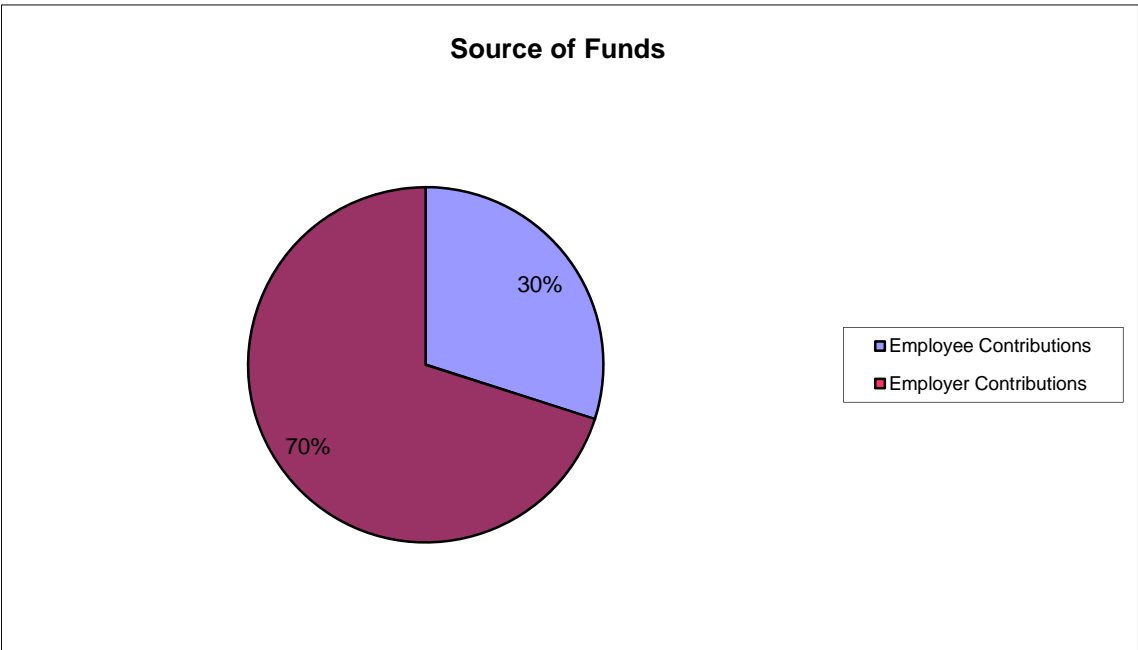
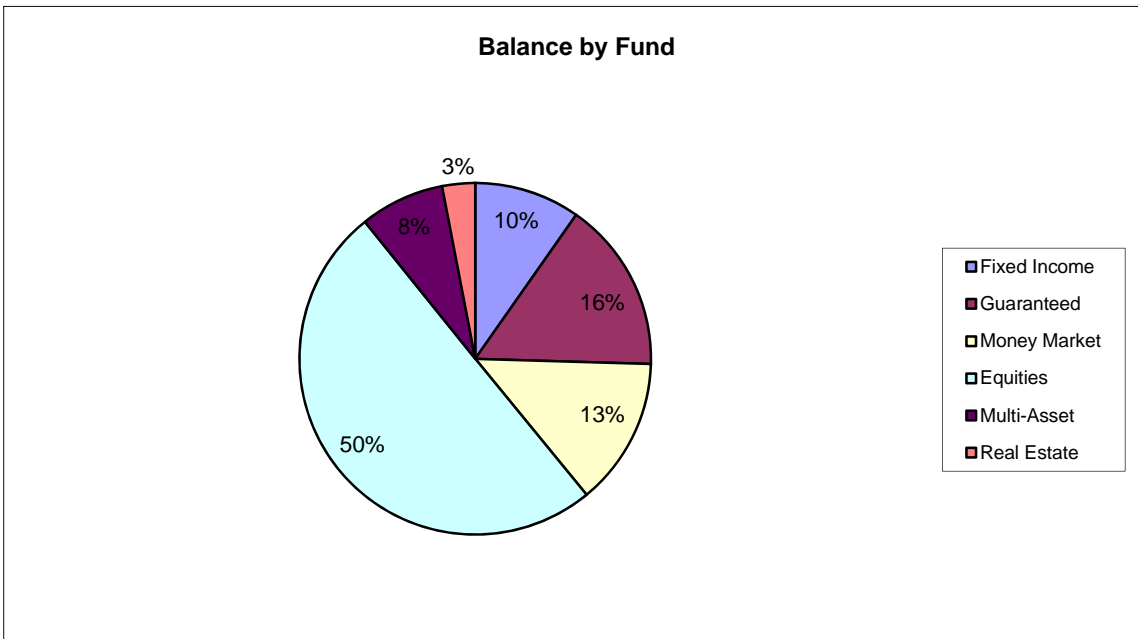
**The next Service Provider Advisory Meetings in 2014 are scheduled for:**

June 17, 2014  
August 19, 2014  
October 21, 2014  
December 16, 2014

**Harbor Regional Center  
Retirement Plan Balances as of 3-31-14**

	<b>Employee Contributions</b>	<b>Employer Contributions</b>	<b>Total Balance</b>
Fixed Income	\$923,429	\$2,478,895	\$3,402,323
Guaranteed	\$2,236,320	\$3,262,150	\$5,498,470
Money Market	\$1,034,566	\$3,713,248	\$4,747,814
Equities	\$5,260,693	\$12,245,436	\$17,506,128
Multi-Asset	\$538,397	\$2,177,275	\$2,715,672
Real Estate	<u>\$460,472</u>	<u>\$592,108</u>	<u>\$1,052,580</u>
<b>Total</b>	<b>\$10,453,876</b>	<b>\$24,469,112</b>	<b>\$34,922,988</b>

\* Plan Balances include active and terminated employees still in the Retirement Plan.  
 Plan Balances include 401(k) and 457(b) Plans.  
 \*\* Employee Contributions include \$1,416,486 in Rollover funds.



**Harbor Regional Center  
Retirement Plan Performance**

<b>Fund Balance 12/31/13</b>	<b>\$34,090,883</b>
Activity 1/1/14 - 3/31/14	
Distributions	(\$302,598)
Contributions	\$563,438
Net	\$34,351,723
<b>Fund Balance 3/31/14</b>	<b>34,922,988</b>
Gain/(Loss)	571,265
% Gain/(Loss) for the Period	1.68%
 <b>Active Employees in Retirement Plan</b>	 252

<b>Loan Information</b>	<b>as of 12/31/2013</b>	<b>as of 3/31/2014</b>	<b>Increase/ (Decrease)</b>
Employees with Loans			
Active Employees with Loans	51	55	4
Terminated Employees with Loans	<u>13</u>	<u>11</u>	<u>(2)</u>
Total	64	66	2
 Average Balance Amount	 \$5,014	 \$5,031	 \$17
 Loan Value			
Employee Contributions	\$280,594	\$304,803	\$24,209
Employer Contributions	<u>\$40,286</u>	<u>\$27,219</u>	<u>(\$13,067)</u>
Total	\$320,880	\$332,023	\$11,143