

ENCLOSURE A
PERSONNEL CLASSIFICATIONS REPORT - 2023

Regional Center: Harbor Regional Center
 Date Completed: 12/1/2023
 Contact Person: Judy Wada
 Telephone: (310) 542-0625

[Welfare and Institutions \(W&I\) Code section 4639 requires regional centers to complete and submit to the Department a current salary schedule for all personnel classifications used by the regional center.](#)

INSTRUCTIONS: Please provide a listing of all personnel classifications used by the regional center and their associated salary schedule (range) for Fiscal Year 2022-2023.

Personnel Classification	Salary Range
Accountant	\$4,287 - \$6,233
Assistant Controller	\$6,178 - \$8,986
Benefits Specialist	\$5,382 - \$7,831
Chief Financial Officer	\$14,794 - \$21,520
Client Services Manager	\$6,720 - \$9,774
Community Outreach Specialist	\$5,382 - \$7,831
Community Services Manager	\$7,590 - \$11,041
Community Services Manager Contracts	\$6,720 - \$9,774
Controller	\$8,348 - \$12,142
Deaf Resource Specialist	\$5,382 - \$7,831
Department Assistant	\$4,287 - \$6,233
Director of Case Management Support Services	\$9,599 - \$13,964
Director of Client Services	\$9,599 - \$13,964
Director of Community Services	\$9,599 - \$13,964
Director of Human Resources	\$9,599 - \$13,964
Director of Information and Development	\$9,599 - \$13,964
Director of Information Technology	\$11,041 - \$16,061
Executive Assistant	\$6,178 - \$8,986
Executive Director	\$20,075 - \$24,396
Facilities Assistant	\$3,222 - \$4,689

Personnel Classification	Salary Range
Facilities Manager	\$6,720 – \$9,774
Facilities Supervisor	\$6,178 - \$8,986
Family Resource Assistant	\$3,222 - \$4,689
Family Resource Center Manager	\$6,178 - \$8,986
Fiscal Assistant	\$3,222 - \$4,689
Fiscal Coordinator	\$3,546 - \$5,158
Fiscal Monitor	\$5,382 - \$7,831
Human Resource Assistant	\$4,287 - \$6,233
IDEA Specialist	\$6,178 - \$8,986
It Manager	\$7,590 - \$11,041
IT Specialist / IT/IS Specialist	\$5,382 - \$7,831
IT Support Technician	\$4,287 - \$6,233
Language Accessibility Cultural Specialist	\$5,382 - \$7,831
Manager Behavioral/Psychological Services	\$8,348 - \$12,142
Manager Diversity and Inclusion	\$6,720 – \$9,774
Manager Emergency Services	\$7,590 - \$11,041
Manager of Rights and Quality Assurance	\$6,720 – \$9,774
Nurse	\$7,590 - \$11,041
Office Assistant	\$3,035 - \$4,415
Parent Mentor	\$3,222 - \$4,689
Participant Choice Specialist	\$5,382 - \$7,831
Peer Advocate	\$3,222 - \$4,689
Physician MD	\$15,711 - \$22,856
Provider Relations Specialist	\$5,382 - \$7,831
Public Information Specialist	\$5,382 - \$7,831
Receptionist	\$3,222 - \$4,763
Senior Accountant	\$4,522 - \$6,939
Senior HR Assistant	\$4,522 - \$6,939
Senior IT Specialist	\$6,178 - \$8,986
Service Coordinator	\$4,522 - \$7,044
Team Assistant	\$3,222 - \$4,763
Vendor Coordinator	\$3,546 - \$5,158

Enclosure A

ADMINISTRATIVE EXPENDITURES REPORT

Regional Center: Harbor Regional Center
 Date Completed: 12/1/2023
 Contact Person: Judy Wada
 Telephone: (310) 542-0625

Welfare & Institutions (W&I) Code section 4639.5 requires regional centers to report expenditures from the regional center operations budget for all administrative services, except for maintenance, repair, or purchase of equipment or property.

INSTRUCTIONS:

Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2022-2023, including:

- only those expenditures made from the regional center Operations Budget;
- all administrative services purchased including, but not limited to, managerial, consultant, accounting, personnel, labor relations, and legal services; and
- expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended FY 22-23
A-Check America, Inc.	Personnel	Background Check	\$2,531.50
Aiello, Goodrich & Teuscher	Accounting	CPA/Audit	\$60,800.00
Alta Language	Personnel	Language Testing Service	\$22,018.00
CalChamber	Personnel	HR Advocate	\$1,174.00
Denise Godfrey-Pinn	Consultant	Consultant Service	\$61,271.45
Digital Deployment, Inc.	Consultant	Website Hosting Service	\$12,100.00
DRV Technologies, Inc.	Consultant	Information Technology	\$1,218.00
Enright & Ocheltree LLP	Legal	Legal Services	\$16,184.14
Entrust	Consultant	Information Technology	\$1,841.40
Heather L. Wennergren	Consultant	Design services/Publications	\$4,850.00
Helen Sanderson	Consultant	Consultant Service	\$86,988.00
Integrated Custom Software	Consultant	Information Technology	\$1,485.00
Johnson Control Security	Security	Building alarm monitoring	\$63,945.06
Leaf Capital Funding	Consultant	Information Technology	\$115,422.00
LightGabler	Legal	Legal Services	\$6,917.00
LRA Interpreters Inc.	Consultant	Translation Services	\$8,109.78
MCCi, LLC	Consultant	Information Technology	\$43,400.00
Michael D. Schulman	Legal	Legal Services	\$2,718.01
Musick, Peeler & Garrett	Legal	Legal Services	\$125.00
NedaSoft, Inc.	Consultant	Information Technology	\$12,600.00
Network Magic Unlimited	Consultant	Information Technology	\$3,479.81
Paylocity	Personnel	Payroll Services	\$123,159.42
Richard O. Schwartz	Legal	Legal Services	\$1,050.00
Roth Staffing	Staffing	Temporary Staffing	\$91,607.68
San Diego Imperial-Counties Dev	Consultant	Information Technology	\$22,562.00
Shred-It USA LLC.	Consultant	Paper Shredding & Recycling Service	\$27,885.12
Softchoice Corporation	Consultant	Information Technology	\$19,844.00

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended FY 22-23
Spark Hire, Inc.	Consultant	Information Technology	\$2,839.00
Teca Data Safe, Inc.	Consultant	Information Technology	\$12,150.00
Tom Young	Consultant	Consultant Service	\$26,139.20
We Do Graphics, Inc.	Consultant	Design services/Publications	\$23,663.30
Work 2 Live Productions	Consultant	Consultant Service	\$450.00
YMCA of Greater Long Beach	Consultant	Consultant Service	\$565.00
ZoHo Corporation	Consultant	Information Technology	\$2,311.00