



MINUTES OF THE NOVEMBER 15, 2016 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Joe Czarske, Board Advisor
Dr. James Flores, Treasurer
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Advisor
Mr. Jeffrey Herrera, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Patricia Jordan, Board Member
Ms. Terri Nishimura, Board Member
Mr. John Rea, President
Dr. Monica Sifuentes, Board Member
Ms. Kim Vuong, Board Member

BOARD ABSENT:

Mr. Ron Bergmann, Board Member
Mr. Fu-Tien Chiou, Board Member
Mr. Douglas Erber, Secretary
Mr. Jaime Martinez, Board Member
Dr. Bobbie Rendon-Christensen, Vice-President
Mr. Mariano Sanz, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director of Information & Development
Ms. Colleen Mock, Director of Community Services
Ms. Mary Hernandez, Director of Adult Services
Mr. Dave Bourdeau, Director of Information Technology
Ms. Heather Shepherd, Director of Early Childhood Services
Ms. Jennifer Lauro, Executive Assistant

GUESTS:

Mr. Barry Finley, Aide to Patricia Jordan
Ms. Denise Thornquest, DDS
Ms. Judy Mark, Autism Society of LA
Mr. David Oster, HRC Client
Mr. Christopher Arroyo, SCDD
Ms. Carrie Wetsch, Parent
Ms. Mari-Anne Kehler, Parent
Ms. Ronda Kopito, Parent
Ms. Kim Sinclair, Parent
Ms. Tracy Barrow, Parent
Mrs. Kathy Seid-Eriksson, Parent
Mr. Michael Eriksson, Parent
Ms. Kristine Kobe, Parent
Ms. Karen Cull, Parent
Ms. Mikaela David, Parent
Ms. Maria Lewis, Parent
Ms. Patricia Dorow, Parent
Mr. Fernando Gomez, Parent
Ms. Sanaa Abuyounes, Parent
Ms. Isidro Herrera, Parent
Ms. Cheri Weeks, HRC Manager Rights & Quality Assurance
Ms. Tian Chiang, HRC Service Coordinator

CALL TO ORDER

Mr. Rea called the Board Meeting to order at 6:30 p.m.

PRESIDENT'S REPORT

Mr. Rea led in the Pledge of Allegiance to the Flag.

Mr. Rea welcomed current Board members, guests and staff and asked all to introduce themselves.

Mr. Rea announced that there will be an opportunity for the Board to receive comments from the public prior to the start of the regular business meeting. Mr. Rea requested that anyone present at the meeting in the public who wishes to address the Board during the public comment time complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Rea asked that the record reflect the Executive Committee of the Board met on November 1, 2016 to prepare the agenda for tonight's meeting.

Mr. Rea reminded the Board that our next meeting will be on January 17, 2017 and wished all Happy Holidays.

PUBLIC INPUT/ANNOUNCEMENTS

Mr. Rea advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the beginning of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and we request each person wishing to address the Board to restrict their comment to 2 minutes in order to accommodate everyone.

Mr. Rea indicated that nine (9) public comment forms had been received and he called upon those wishing to provide input. Each of those who did so advised the Board of concerns they had with the service they or others had received from Harbor Regional Center.

Mr. Rea stated that our Board is very interested in all comments made by those present and listens carefully to them, but the Board is not prepared to provide a response at the time of the meeting. Mr. Rea advised that presenters seeking information or some other response should leave their contact information and one of our staff will respond within the next few days.

THE MINUTES OF THE SEPTEMBER 20, 2016 BOARD MEETING were not approved as it was suggested there might be an error in failing to reflect public input that had been provided. Mr. Rea requested that the SEPTEMBER 20, 2016 minutes of the Board meeting be reviewed and revised as needed and presented for approval at the January meeting.

TREASURER'S REPORT

Dr. Flores reviewed the following financial statements: Fiscal Year 2016-17, dated August 16; Harbor Regional Center Functional Expenditures, dated August 16; Harbor Regional Center Line Item Report, dated August 16, Harbor Regional Center POS Contract Summary, dated August 16; Harbor Regional Center Monthly Financial Report Fiscal Year 2016-17, dated September 16; Harbor Regional Center Functional Expenditures, dated September 16; Harbor Regional Center Line Item Report, September 16; Harbor Regional Center POS Contract Summary, dated September 16; and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expense July 1 to September 30, 2016.

Mr. Gates moved to approve the Treasurer's Report for Harbor Regional Center and Ms. Nishimura seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. FY 2015-16 BUDGET UPDATE:

Ms. Del Monico advised that the Sufficiency of Allocation Report indicates there will be no deficiency in the system as a whole for the prior fiscal year.

2. CURRENT YEAR BUDGET:

Ms. Del Monico informed the Board that the first Sufficiency of Allocation Report (SOAR) for 2016/17 is not due at this time and therefore we do not have a statewide analysis of the estimate at this time. Ms. Del Monico indicated that she expects the first aggregate report to be available in January, she will provide it to the Board for review at the next meeting.

3. INSURANCE SCHEDULE:

Ms. Del Monico called the Board's attention to the Insurance Schedule provided in their board packet. The annual schedule indicates all of HRC's insurance coverage including information concerning type of coverage, coverage limits and annual premiums. The material was reviewed with the Board and discussion followed.

4. RESPITE AUDIT REPORT:

Ms. Del Monico provided information to the Board regarding the Respite Audit Report that had been conducted by the California State Auditor. The audit focused on rate-setting policies and oversight related to the in-home respite services program administered by the Department of Developmental Services.

Ms. Del Monico called the Board's attention to the four main recommendations the Respite Audit Report makes and briefly discussed each one.

5. ABX2-1 FUNDING TO PROMOTE EQUITY AND REDUCE DISPARITY IN POS:

Ms. Del Monico advised the Board that DDS had approved most of the proposals HRC had submitted in response to the DDS RFP. She advised that the HRC Manager of Diversity and Inclusion Services, Erika Braxton-White will be overseeing the implementation of these projects under leadership provided by Nancy Spiegel and we will report to the Board from time to time on our progress.

6. CHALLENGING NEEDS:

Ms. Del Monico reported that DDS monitors data on regional center clients who reside in jail, in facilities ineligible for federal financial participation and in residential settings outside of the state of California. DDS identifies these clients as "individuals with challenging service needs" and the goal is to have as few clients residing in these settings as possible. Ms. Del Monico referred the Board to the most recent report produced by DDS, dated October 27, 2016 and briefly reviewed it with the Board.

7. EMPLOYMENT:

Ms. Del Monico advised the Board that DDS has a priority on employment for regional

center clients and tracks data related to such. Ms. Del Monico referred the Board to a report that summarized employment-related data compiled from a variety of sources. Ms. Del Monico summarized key findings. Discussion followed.

Ms. Del Monico advised that Mary Hernandez, Harbor Regional Center Director of Adult Services and Dave Bourdeau, Harbor Regional Center Director of Information Technology, are working together to create an improved database related to employment for our clients and will provide details to the Board when complete.

8. EMPLOYMENT FOR CLIENTS WITH AUTISM:

Ms. Del Monico called the Board's attention to research completed that shows the difficulty adults with autism have gaining employment and referred the Board to an article that featured the stories of several individuals with autism and their experiences seeking employment.

9. OLMSTEAD GUIDANCE:

Ms. Del Monico informed the Board about the Supreme Court's decision in *Olmstead* decision which ruled that the unjustified institutional isolation of people with disabilities was a form of unlawful discrimination under the ADA. In the seventeen years since this decision, some state and local service systems have begun to provide a greater number of integrated community alternatives to individuals in or at risk of segregation in institutions or other segregated settings; yet despite these advances, many individuals with disabilities who receive employment and day services that are planned, funded and administered by state and local governments continue unnecessarily to receive services and spend the majority of their daytime hours in segregated settings.

Ms. Del Monico summarized the core purpose of the ADA and stated that since its passage and the Supreme Court's decision in *Olmstead*, the ADA's integration mandate applies to all the services, programs and activities of state and local governments, including their employment service systems.

10. CASE FOR INCLUSION:

Ms. Del Monico reported that every year since 2006, United Cerebral Palsy (UCP) releases *The Case for Inclusion*, an annual ranking of how well state Medicaid programs serve Americans with intellectual and developmental disabilities (ID/DD) and their families. *The Case for Inclusion* is a tool that gives us information as to how well each individual state is performing overall and how each state matches up against other states regarding key data measures. Ms. Del Monico summarized *The Case for Inclusion's* five major outcome areas and advised that California ranked 6th after Arizona, Vermont, New Hampshire, Michigan and Hawaii.

11. WINNING ESSAY:

Ms. Del Monico called the Board's attention to an essay written by Michael Rice of Orange, CA. Michael, diagnosed with autism when he was 10, won the Michael D. Waks Essay Contest for students living with a disability. Michael's winning essay was about educational challenges he has experienced with his disability and how he

overcame such challenges and how his disability influenced his choice of study and career.

Harbor Regional Center helped Michael learn to overcome many challenges he faced when he was younger and HRC also introduced Michael to the College 2 Career program at Long Beach City College where he was accepted and where he plans to get an Associate's Degree in Kinesiology.

12. HOLIDAY GIVING:

Ms. Del Monico thanked those Board members who have adopted a needy HRC family for the holidays and those who have made a contribution to the Help Fund. The Board's generosity and kindness is most appreciated. Ms. Del Monico asked those who still wished to make a contribution to contact Nancy Spiegel or anyone in the Executive Office to support our needy families at holiday time. Ms. Del Monico thanked the Board for all they do throughout the year to provide support and guidance for Harbor Regional Center and wished the Board and their families a safe and joyous holiday season.

Dr. Flores moved to approve the Executive Report and Dr. Sifuentes seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

A. AUDIT

Mr. Gates reported that the Committee has not met since April where they discussed the Fiscal Year 2014-15 IRS Form 990 and on the Fiscal Year 2015-16 Audit Engagement Letter.

B. BOARD DEVELOPMENT

Mr. Rea advised that the Board Development Committee will meet after the January Board meeting to discuss new Chair appointments.

C. BOARD PLANNING

In Mr. Bergmann's absence, Ms. Spiegel reported that the next meeting is scheduled for December 2, 2016 and will report at the January Board meeting.

D. CLIENT ADVISORY

Mr. Gauthier advised that the committee's last meeting was in August and primarily focused on the status of the proposed draft 2017 Performance Plan, of the self-determination program and on Voter Rights training. The next meeting is scheduled for November 19, 2016 at Life Steps Seaside Learning Center.

E. CLIENT SERVICES

Ms. Jordan reported that the Client Service Committee met on September 27, 2016, and discussed Applied Behavior Analysis services available for HRC clients.

F. COMMUNITY RELATIONS

Dr. Sifuentes advised that the Committee met in October and she provided an update on the committee's legislative advocacy, community outreach efforts and Holiday Giving Campaign.

G. SERVICE PROVIDER ADVISORY

Ms. Nishimura reported that the committee met in October and were shown presentations by the HRC Resource and Technology Center and by Easter Seals. The committee was also updated on the CMS-HCBS, self-determination and legislative informational activities. Ms. Nishimura concluded by reporting that service providers have requested trainings on active shooter and social media marketing. The next meeting is scheduled for December 6, 2016.

H. RETIREMENT

Dr. Flores called the Board's attention to the Retirement Plan Summary that was provided in the Board packet and summarized the report. Ms. Wada also called the Board's attention to the Harbor Regional Center Retirement Plan Balances as of 09.30.16.

I. ARCA

Mr. Czarske reported on the October ARCA meetings that took place at the San Gabriel/Pomona Regional Center.

J. HOPE (Home Ownership for Personal Empowerment)

Mr. Irlen thanked everyone that participated in the successful October 25, 2016 golf and tennis tournament at Ocean Trails and indicated that HOPE is now focused on acquiring more properties.

K. SELF-DETERMINATION ADVISORY

In Mr. Sanz's absence, Ms. Hernandez reported that the committee met on October 12, and November 9, 2016. Those present at the November meeting reviewed information recently provided at an October 27 statewide meeting of representatives of regional center SDP Advisory Committees.

Mr. Gates moved to accept the committee reports and Mr. Herrera seconded the motion which was unanimously approved by the Board.

EXECUTIVE SESSION

The Board went into Executive Session at 7:35 pm discuss a personnel matter.

ADJOURNMENT

The Board came out of Executive Session at 7:45pm at which time Mr. Rea adjourned the meeting



Submitted by:

Mr. Doug Erber, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees