



MINUTES OF THE MAY 21, 2019 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Ron Bergmann, Board Member
Mr. Fu-Tien Chiou, *Treasurer*
Mr. Joe Czarske, *Vice President*
Dr. James Flores, *Secretary*
Mr. David Gauthier, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Patricia Jordan, Board Member
Mr. Christopher Patay, Board Member
Ms. Paul Quiroz, Board Member
Mr. Mariano Sanz, *President*
Dr. Monica Sifuentes, Board Member
Ms. Kim Vuong, Board Member

BOARD ABSENT:

Mr. La Velle Gates, Board Member
Mr. Jeffrey Herrera, Board Member
Dr. Bobbie Rendon-Christensen, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director of Information & Development
Ms. Erica Reimer Snell, Director of Community Services
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Antoinette Perez, Director of Children's Services
Ms. Cheryl Perez, Executive Assistant
Ms. Jennifer Lauro, Executive Assistant
Mr. Jesus Jimenez, Executive Team Assistant

GUESTS:

Ms. Mary Hernandez, DDS
Ms. Jaclyn Balanay, DDS
Ms. Sofia Cervantes, SCDD
Mr. Mead Duley, HRC Client
Ms. Kathy Platnick, HRC Parent
Ms. Mari-Anne Kehler, HRC Parent
Ms. Kim Sinclair, HRC Parent
Ms. Michelle David, HRC Parent
Ms. Raquel Brizuela, HRC Parent
Ms. Paula Martinez, HRC Parent
Ms. Maria Zavala, HRC Parent
Ms. Amelia Castellanos, HRC Parent
Ms. Adriana Garcia, HRC Parent

CALL TO ORDER

Mr. Sanz called the Board meeting to order at 6:35 p.m.

PRESIDENT'S REPORT

Mr. Sanz led in the Pledge of Allegiance to the flag and welcomed Board members, guests and staff.
Mr. Sanz asked the Board members and staff to introduce themselves.

Mr. Sanz advised all present that there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board's regular business meeting. Anyone present who wishes to address the Board during the public comment time should complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Sanz reminded the Board that our annual Board Retreat and Recognition Dinner will take place on June 8 and details regarding the time, place and agenda will be emailed to the Board Members by next week.

Mr. Sanz advised that tonight we are having our annual Board meeting at which we elect officers and

asked the Members to complete the ballots and turn them in to the Executive Assistant prior to leaving tonight.

The MINUTES OF THE MARCH 19, 2019 BOARD MEETING were presented by Dr. Flores. There were no questions and the minutes were received and filed.

TREASURER'S REPORT

Mr. Chiou reviewed the following financial statements, which were received and filed: Harbor Regional Center Monthly Financial Report Fiscal Year 2018-19, dated February 19; Harbor Regional Center Functional Expenditures, dated February 2019; Harbor Regional Center Line Item Report, dated February 19; Harbor Regional Center POS Contract Summary, dated February 19; Harbor Regional Center Monthly Financial Report Fiscal Year 2018-19, dated March 2019; Harbor Regional Center Functional Expenditures, dated March 19; Harbor Regional Center Line Item Report, dated March 19; the Harbor Regional Center POS Contract Summary, dated March 19; and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expense Fiscal Year 2018-19.

EXECUTIVE REPORT

1. HRC 45th ANNIVERSARY:

Ms. Del Monico called the Board's attention to the photos from our May 7th 45th Anniversary celebration and thanked Nancy Spiegel and the Executive Office team for putting together the sold out event where we recognized and thanked just a few of our business partners, service delivery partners, staff, parents and clients.

2. FY 2018/19 BUDGET UPDATE:

Ms. Del Monico referred the Board to the "POS Expenditure Projection" or (PEP) for 2018/19 based upon expenditures through March 2019. Discussion followed.

3. SENATE BUDGET HEARING:

Ms. Del Monico reported that the Senate had a hearing on May 1st to discuss funding issues related to the Department of Developmental Services and referred the Board to the agenda that contained thorough background information about each of the topics discussed during the hearing. Discussion followed.

4. MAY REVISE OF THE GOVERNOR'S BUDGET FOR FY 2019-20:

Ms. Del Monico referred the Board to the May Revision Highlights handout and reviewed key highlights focused on recent trends and revenue projections. Discussion followed.

5. RATE STUDY UPDATE:

Ms. Del Monico provided the Board with a thorough update on the rate study, including background of the rate study, the current rate structure, draft rate models, the fiscal impact of the study and comments from the Legislative Analyst's Office. Discussion followed

6. BUDGET TRAILER BILL PROPOSALS:

Ms. Del Monico advised that Disability Rights California and the Department of Developmental Services are developing potential Budget Trailer Bill language that is still in development, but preliminary information on rate adjustments, regional center board

composition, regional center board governance and regional center transparency were available and presented to the Board for review.

7. BILLS:

Ms. Del Monico called the Board's attention to a list of bills the Legislature is currently considering to pass, several of which are of special interest to regional centers. Ms. Del Monico advised that we will keep the Board updated on the status of these.

8. BORROWING RESOLUTION:

Ms. Del Monico advised the Board that it is necessary for HRC to have a line of credit in place in the event we have insufficient cash to ensure that our service providers are paid timely and to meet our other obligations. Our most recently revised agreement for a \$32,000,000 line of credit is in effect through June 30, 2019. The principle amount is being increased to \$36,000,000 and will become available on July 1, 2019 and, if it becomes necessary for us to draw down on this line of credit during the term of the agreement, repayment will remain as it is now at prime minus 1%. Ms. Del Monico referred the Board and visitors to the borrowing resolution for adoption by the Board as written below:

BORROWING RESOLUTION: RESOLVED that Harbor Regional Center renew its line of credit with City National Bank. The current agreement was dated May 16, 2017. The termination date will be extended from June 30, 2019 to June 30, 2020. The principle amount of \$32,000,000 is being increased to \$36,000,000 available beginning July 1, 2019 to manage cash flow requirements as needed.

Mr. Bergmann moved to adopt the borrowing resolution as noted above and Dr. Sifuentes seconded the motion, which was unanimously approved by the Board.

9. PURCHASE OF SERVICE EXPENDITURE DATA:

Ms. Del Monico advised that the Lanterman Act requires the California Department of Developmental Services (DDS) and all Regional Centers to compile and distribute information regarding the purchase of regional center services by age, diagnosis, ethnicity, language and living arrangement. Harbor Regional Center posted the data as required and presented this data on March 20, 2019 from 3:00 to 5:00 pm at our Torrance Office and on March 28, 2019 from 6:00 to 8:00 pm at our Long Beach Office with Spanish translation offered at both meetings. Following the presentation of this data, Ms. Nancy Spiegel who oversees HRC's Diversity Initiative provided an update as to the various activities in which HRC has been engaging to reach out to our Hispanic, African-American and Asian communities. Additionally following the meeting, our other community partners presented information on our other disparity initiatives and projects. Lastly, Ms. Del Monico advised the Board that we are in the process of preparing our report to DDS and reviewed important comments and recommendations we plan to include in the report with the Board. Discussion followed.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske shared that there was no meeting since the last board meeting and he will report in July on the June ARCA meetings.

B. AUDIT

In Mr. Gates absence, Ms. Wada advised the Board that the HRC 2018 Form 990 was filed to members and the new auditors start in July.

C. BOARD DEVELOPMENT

Mr. Sanz referred the Board to the proposed slate of officers for fiscal year 2019-20 and to the re-election ballot of current board members and requested that Board members complete their ballots and submit them to the Executive Assistant. Additionally, Mr. Sanz reminded the Board to save the date for the June 8th Board Retreat and Recognition Dinner.

D. BOARD PLANNING

Mr. Bergmann stated that the Board Planning Committee reviewed HRC's 2018 Performance Plan year-end report.

E. CLIENT ADVISORY

Mr. Gauthier advised that the committee met on the Saturday prior to this meeting and will provide his report at the July meeting.

F. CLIENT SERVICES

Ms. Del Monico provided an update on the third meeting on the licensed living options service review.

G. COMMUNITY RELATIONS

Dr. Sifuentes shared that the committee was scheduled to meet prior to this meeting, but did not and will reschedule to meet in July.

H. HOPE

Mr. Irlen announced the date of the next Golf Tournament will be November 4th and encouraged all to participate. Mr. Irlen also announced that the new property on Redondo in Long Beach will have its open house on June 26th.

I. RETIREMENT

Dr. Flores reported on the Retirement Plan Balances as of 03-21-2019.

J. SELF-DETERMINATION ADVISORY

Mr. Sanz advised that the committee did not meet in May, but the program is moving along and in the final phase of training families, and the committee will resume meeting in June.

K. SERVICE PROVIDER ADVISORY

Mr. Quiroz reported that the committee's main focus was on the Rate Study and Self-Determination.

PUBLIC INPUT/ANNOUNCEMENTS

Mr. Sanz advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the end of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and each person wishing to address the Board is requested to restrict their comments to 2 minutes in order to accommodate everyone.

Mr. Sanz indicated that six (6) public comment forms had been received and he called upon those wishing to provide comment.

Mr. Sanz stated that our Board is very interested in all comments made by those present and listens carefully to them. Mr. Sanz advised that presenters seeking information or some response to an inquiry should leave their contact information for follow up by staff.

EXECUTIVE SESSION

Mr. Sanz advised that there would be no executive session following the business meeting.



Submitted by: _____

Dr. James Flores, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees